



NOTICE BOARD ADVERTISEMENT

INDEPENDENT NATIONAL ELECTOAL COMMISSION

Plot 436, Zambezi Crescent, Maitama, Abuja

INVITATION FOR EXPRESSION OF INTEREST:

ANNUAL AUDIT OF ACCOUNTS OF POLITICAL PARTIES FOR THE 2018 FINANCIAL YEAR.

1. INTRODUCTION

The Independent National Electoral Commission (INEC) in pursuance of its statutory functions and in compliance with Section 22(1&2) of the Constitution of the Federal Republic of Nigeria, 1999 (as amended) and in compliance with Due Process Requirements, seeks to appoint reputable Accounting Firms with relevant experience and good track records to express interest to carry out the Audit of accounts and books of all registered political parties.

2. DESCRIPTION OF ASSIGNMENT

Interested Accounting Firms should apply for Auditing of registered political parties Accounts as follows:-

LOT 1 - 91

S/N	LOT NO.	NAME OF POLITICAL PARTY	ACRONYM
1	LOT 1	Accord	A
2	LOT 2	Action Alliance	AA
3	LOT 3	African Action Congress	AAC
4	LOT 4	Advanced Allied Party	AAP
5	LOT 5	All Blending Party	ABP
6	LOT 6	Advanced Congress of Democrats	ACD
7	LOT 7	Allied Congress Party of Nigeria	ACPN
8	LOT 8	Alliance for Democracy	AD
9	LOT 9	African Democratic Congress	ADC
10	LOT 10	Action Democratic Party	ADP
11	LOT 11	All Grassroots Alliance	AGA
12	LOT 12	All Grand Alliance Party	AGAP
13	LOT 13	Advanced Nigeria Democratic Party	ANDP
14	LOT 14	Alliance for New Nigeria	ANN
15	LOT 15	Alliance National Party	ANP

S/N	LOT NO.	NAME OF POLITICAL PARTY	ACRONYM
16	LOT 16	Abundant Nigeria Renewal Party	ANRP
17	LOT 17	African Peoples Alliance	APA
18	LOT 18	All Progressive Congress	APC
19	LOT 19	Advanced Peoples Democratic Alliance	APDA
20	LOT 20	All Progressives Grand Alliance	APGA
21	LOT 21	Allied People's Movement	APM
22	LOT 22	Alternative Party of Nigeria	APN
23	LOT 23	African People's Party	APP
24	LOT 24	Alliance of Social Democrats	ASD
25	LOT 25	Alliance for a United Nigeria	AUN
26	LOT 26	Better Nigeria Progressive Party	BNPP
27	LOT 27	Change Advocacy Party	CAP
28	LOT 28	Coalition for Change	CC
29	LOT 29	Change Nigeria Party	CNP
30	LOT 30	Congress Of Patriots	COP
31	LOT 31	Democratic Alternative	DA
32	LOT 32	Democratic People's Congress	DPC
33	LOT 33	Democratic People's Party	DPP
34	LOT 34	Fresh Democratic Party	FDP
35	LOT 35	Freedom and Justice Party	FJP
36	LOT 36	Grassroots Development Party of Nigeria	GDPN
37	LOT 37	Green Party of Nigeria	GPN
38	LOT 38	Hope Democratic Party	HDP
39	LOT 39	Independent Democrats	ID
40	LOT 40	Justice Must Prevail Party	JMPP
41	LOT 41	Kowa Party	KP
42	LOT 42	Liberation Movement	LM
43	LOT 43	Labour Party	LP
44	LOT 44	Legacy Party of Nigeria	LPN
45	LOT 45	Mass Action Joint Alliance	MAJA
46	LOT 46	Modern Democratic Party	MDP
47	LOT 47	Masses Movement of Nigeria	MMN
48	LOT 48	Mega Party of Nigeria	MPN
49	LOT 49	Movement for the Restoration and Defence of Democracy	MRDD
50	LOT 50	National Action Council	NAC
51	LOT 51	Nigeria Community Movement Party	NCMP
52	LOT 52	National Conscience Party	NCP
53	LOT 53	Nigeria Democratic Congress Party	NDCP
54	LOT 54	National Democratic Liberty Party	NDLP
55	LOT 55	Nigeria Elements Progressive Party	NEPP

S/N	LOT NO.	NAME OF POLITICAL PARTY	ACRONYM
56	LOT 56	Nigeria For Democracy	NFD
57	LOT 57	New Generation Party of Nigeria	NGP
58	LOT 58	National Interest Party	NIP
59	LOT 59	New Nigeria Peoples Party	NNPP
60	LOT 60	Nigeria People's Congress	NPC
61	LOT 61	New Progressive Movement	NPM
62	LOT 62	National Rescue Movement	NRM
63	LOT 63	National Unity Party	NUP
64	LOT 64	Peoples Coalition Party	PCP
65	LOT 65	People for Democratic Change	PDC
66	LOT 66	Peoples Democratic Movement	PDM
67	LOT 67	Peoples Democratic Party	PDP
68	LOT 68	Progressive People's Alliance	PPA
69	LOT 69	Providence People's Congress	PPC
70	LOT 70	Peoples Party of Nigeria	PPN
71	LOT 71	Peoples Progressive Party	PPP
72	LOT 72	People Redemption Party	PRP
73	LOT 73	People's Trust	PT
74	LOT 74	Reform and Advancement Party	RAP
75	LOT 75	Re-Build Nigeria Party	RBNP
76	LOT 76	Restoration Party of Nigeria	RP
77	LOT 77	Social Democratic Party	SDP
78	LOT 78	Save Nigeria Congress	SNC
79	LOT 79	Sustainable National Party	SNP
80	LOT 80	Socialist Party of Nigeria	SPN
81	LOT 81	United Democratic Party	UDP
82	LOT 82	United Patriots	UP
83	LOT 83	United People's Congress	UPC
84	LOT 84	Unity Party of Nigeria	UPN
85	LOT 85	United Progressive party	UPP
86	LOT 86	We The People Nigeria	WTPN
87	LOT 87	Young Democratic Party	YDP
88	LOT 88	Yes Electorates Solidarity	YES
89	LOT 89	Youth Party	YP
90	LOT 90	Young Progressive Party	YPP
91	LOT 91	Zenith Labour Party	ZLP

3.0 GENERAL REQUIREMENTS:

- (i) Detailed Company Profile Stating current office address, e-mail and telephone Numbers.
- (ii) Certificate of Incorporation with Corporate Affairs Commission (CAC).
- (iii) Evidence of Company's Current tax Clearance Certificate for three years (2016, 2017 and 2018).
- (iv) Evidence of Registration on the National Database of Contractors, Consultants and Service providers by inclusion of Interim Registration Report (IRR) issued by the Bureau of Public Procurement (BPP) - Expiring by January, 2019.
- (v) Current Compliance Certificate with Nigeria Social Insurance Trust Fund (NSITF), expiring December 2019.
- (vi) Current Pension Compliance Certificate, in Compliance with amended Pencom Reform Act, 2014, expiring December 2019.
- (vii) Current ITF Compliance Certificate issued by ITF in Compliance with Section 6(2) of ITF Amendment Act 2011, expiring December 2019.
- (ix) Audited Accounts for the three financial years (2016, 2017 and 2018).
- (x) Evidence of financial capability to execute the proposed service with certified bank Statement to buttress claim.

Current sworn affidavit disclosing:

- (a) That the Company is not in receivership, insolvent or bankrupt;
- (b) That the Company does not have any Director who has ever been convicted in any court in Nigeria or any other Country for criminal offence in relation to fraud or Financial impropriety;
- (c) Whether or not any officer of the Commission is a former or present Director, Shareholder or has any pecuniary interest in the bidder.
- (d) That all documents submitted for the bidding are true and correct in all particulars.
- (xi) List of key personnel to carry out the work including photocopies of relevant Professional Certificates;
- (xii) Evidence of accreditation/registration with relevant professional body; such as (FRCN).
- (xiii) List of verifiable/relevant documentary evidence of similar jobs successfully Executed/ongoing within the last five (5) years (e.g. letter of Award, Job Completion Certificates etc.);

4.0 NOTATION

- (i) The document should be arranged in the order listed at **3.0** above and clearly separated by dividers;
- (ii) Failure to submit all the general requirements documents stated above may lead to the disqualification of the Bids;
- (iii) Late submission of pre-qualification documents will not be entertained;
- (iv) No payment of tender fee is required at this stage of submission of proposal;
- (v) All CAC, PENCOM, ITF, NSITF and tax Clearance Certificates submitted may be referred to Security Agencies, Corporate Affairs Commission (CAC) Federal Inland Revenue Service (FIRS), Industrial Training Fund (ITF), National Pension Commission and other relevant bodies for verification;
- (vi) This notice shall not be a commitment on the part of **Independent National Electoral Commission** to award any form of contract to any respondent nor shall it entitle any company/Firm submitting documents to claim any indemnity from the Commission;
- (vii) Bid document shall be submitted in person and not through post. Any bid submitted through post shall not be accepted; and
- (viii) Bidders shall be responsible for all costs in preparation and submission of Bid; and
- (ix) Please note that only the shortlisted firms will be invited for the next stage of the procurement process.

5.0 GENERAL INFORMATION

- For clarification and/or additional information you may contact **Director of Procurement at INEC Headquarters, Abuja between the hours of 8:00am and 4:00pm – Mondays to Fridays** from the date this advert is made public until the close of receipt of proposals.
- Only successful firms will be contacted after evaluation of the proposals.

6.0 SUBMISSION OF EXPRESSION OF INTEREST DOCUMENTS

6.1 All submissions must be delivered in one (1) neatly bounded sealed hard copy envelope clearly marked REQUEST FOR EXPRESSION OF INTEREST (Indicating Lot No. at the top right hand of the envelope) along with a soft copy in PDF format and addressed to:

**THE DIRECTOR, PROCUREMENT DEPARTMENT,
INDEPENDENT NATIONAL ELECTORAL COMMISSION,
PLOT 436, ZAMBEZI CRESCENT,
MAITAMA DISTRICT, ABUJA.**

6.2 All Submissions must be made at the 5th floor, Procurement Department, INEC Headquarters.

6.3 No Company is allowed to bid for more than two (2) Lots

6.4 The deadline for the Submission/Opening of Bids and Venue are listed in the table below:

LOTS	VENUE FOR SUBMISSION	BID CLOSING DATE AND TIME	BID OPENING DATE AND TIME	VENUE FOR OPENING OF BID
1 – 91	Procurement Department, 5 TH floor, INEC HQ Main Building, Maitama District, Abuja.	Date: 18/02/2020 Time: 10.00a.m	Immediately following the closing Date: 18/02/2020 Time: 10.00a.m	COMMISSION'S CONFERENCE HALL 1 ST FLOOR MAIN BULDING

For further enquiries, please contact these Telephone Numbers, (08023353766, 08053549447), between the hours of **10.00am and 4.00pm** from **Monday to Friday** during the period covered by this advertisement.

Signed:
Independent National Electoral Commission (INEC)